



**NORTHERN CAPE PROVINCIAL ADMINISTRATION  
DEPARTMENT SPORT, ARTS AND CULTURE**

**ADVERTISEMENT**

**GRADUATE INTERNSHIP PROGRAMME**

**STIPEND: R7, 043.25**

**DURATION: 24 MONTHS**

The Northern Cape Department Sport, Arts and Culture invites interested young unemployed graduates to apply to participate in a 24-month Internship Program with the opportunity to gain workplace experience in the field of work that they have studied.

<b>Area / Field</b>	<b>Number of Interns</b>	<b>Qualification required</b>	<b>Reference No.</b>	<b>Location</b>
Human Resource Management and Development	3	NQF 6 – 8 National Diploma in Human Resource Management/Public Administration	INT/SAC/2023/1	Kimberley
Arts and Culture	1	NQF 6 – 8 Business Administration/ marketing or entrepreneurship qualification	INT/SAC/2023/2	Kimberley
Asset Management	1	NQF 6 - 8 A Bachelor's Degree in Accounting / Financial Management/Supply Chain Management	INT/SAC/2023/3	Kimberley
Contracts Management	1	NQF Level 6 - 8 Contract Management/ Business Management/ Public Procurement Management/Financial Management.	INT/SAC/2023/4	Kimberley
Management Accounting	1	NQF Level 6 - 8 National Diploma / Degree in Financial Accounting / Finance Management / Cost and Management Accounting	INT/SAC/2023/5	Kimberley
Financial Accounting	1	NQF Level 6 - 8 National Diploma / Degree in Financial Accounting / Finance Management / Cost and Management Accounting	INT/SAC/2023/6	Kimberley

Logistics	1	NQF Level 6 – 8 A National Diploma or Bachelor's Degree in Supply Chain Management / Logistics / Purchasing Management qualification	INT/SAC/2023/7	Kimberley
Supply Chain Management	2	NQF 6 - 8 B Comm-degree / Advanced Diploma or equivalent qualification in public administration/supply chain management/business management	INT/SAC/2023/7	Kimberley

**CLOSING DATE: 17 November 2023.**

**NOTE:** The Department requests applicants to apply by submitting applications on the new Z83 form obtainable from any Public Service Department or from the DPSA website link: <http://www.dpsa.gov.za/dpsa2g/vacancies.asp> that should be accompanied by comprehensive CVs. As from 01 January 2021, applications received on the incorrect application form (Z83) will not be considered. All required information on Form Z83 must be provided. Failure to complete or disclose all required information will automatically disqualify the applicant. All shortlisted candidates will be subjected to personnel suitability checks and the successful candidate will have to undergo security vetting. The successful candidates will be appointed subject to positive results of the security clearance process. The successful candidate will be required to enter into an employment contract, sign an annual performance agreement and annually disclose her or his financial interest. All applicants are required to declare any conflict or perceived conflict of interest, to disclose membership of Boards and directorships that they may be associated with. It is the applicant's responsibility to have foreign qualifications evaluated by South African Qualification Authority (SAQA). If you apply for more than one post, please submit separate applications for each post that you apply for. Correspondence will only be entered into with short-listed candidates within three (3) months after the closing date of the post. If by then you have not been contacted for an interview, you were not successful in your application. **IMPORTANT:** The Department is an equal opportunity and affirmative action employer. **Women and persons with disabilities are encouraged to apply.** It is our intention to promote representivity in Department of Sport, Arts and Culture through the filling of posts. The Department reserves the right not to fill a position. Please note, that the personal information of each applicant will be solely used for recruiting purposes and will not be used for any other purposes as required by the Protection of Personal Information Act, No. 4 of 13. Act effective 01 July 2021. **Shortlisted candidates must be available at the date and time determined by the panel, or risk disqualification.**

Application can be forwarded quoting the relevant reference number for the for Attention: **Mr. C. du Toit, Manager: Human Resource Development; Department of Sport, Arts and Culture; Private Bag X5004, Kimberley, 8300 OR Hand delivered applications may be submitted at the Registry, Department of Sport, Arts and Culture, Mervin. J. Erlank Sports Complex, 10 Recreation Road, Florianville, Kimberley, 8301.**

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